**WP5 Quality Assurance Committee Report, March 2019**

Sally Priest – Chair of the QAC, Middlesex University

**Monitoring report on self-assessments from Work Packages (Annex Q)**

The fifth assessment reports for Work Packages were due for submission on 30th March. Reports were received from ongoing WPs prior to the London meeting in advance of this deadline. All reports were focussed on the activities of the work packages and associated issues.

**Summary of findings:**

WP 1: Completed.

WP2: Progress was reported to be in line with the specific objective indicators. All activities within this work package are now completed.

WP3: Completed.

WP4: Feedback from the evaluation of trainings was completed in October 2018 and other training sessions for citizens and public sector participants are planned for March 2019. Other WP deadlines are scheduled until September/October 2018. Although it is hoped that these will be realised, Task 4.2 (implementation of the master curricula) requires the accreditation to be finalised, which is partly out of the control of the project (see WP7).

WP5: The QAC report was written following the Chania meeting and discussed and agreed at the London meeting. Quality reporting was successfully undertaken by all WP leaders (Annex Q). A document was drafted and sent in response to the External Quality evaluation. Two members of the QAC will be reviewing deliverables to assure quality.

WP6: Only one significant comment remained on Annex Q related to this WP. This was to encourage material to be delivered via the HEI websites. It was discussed at the meeting and the position was that activities were being promoted via this route however, there needed to be better collection of these materials.

WP7: There had been quite bit of progress concerning the realisation of the staff and student mobility, however there was still some way to go. It was recognised that in some cases some of the SMSs had been realised, but that the documentation had not been submitted in full and therefore they may not be appearing the total numbers. All partners were reminded of the need to submit the full supporting documentation to the coordinator. The realisation of SMSs were also discussed at length at the London meeting and each partner asked how they intend to ensure that all visits are realised before the end of the project. Plans were made to get this back on track.

WP8: The coordination partners have again displayed strong leadership and have worked hard to keep all partner activities on track. The key problem reported is the ability to realise the student internships, SMS and the enrolment of the first student classes in Serbia and Kosovo. This is due to a delay in the accreditation of these programmes. This has been reacted to very positively and the solution of asking for a 6 month no-cost extension sought from the EU.

**Self-evaluation reports of Masters Curricular, Gabriella Farkas and Kurt Glock**

A presentation was given at the QAC in March 2019. This reported on three evaluations (University of Sarajevo, University of Banja Luka, UBL, University of Nis, UNI) all undertaken between Feb and March 2019. 56 participants were included with an average number of 19 participants per programme. Participants were evaluated using a short questionnaire which covered the following overarching topics: *General evaluation* (included topics such as teaching quality, access literature, rating learning outcomes etc); *General expectations* (including manner of presentation, laboratory equipment, practical exercises etc) and *Possibility of participation in student mobility* (awareness etc.). The average evaluation scores were very positive with scores ranging in the good and very good categories.

Additional activities which were undertaken as part of the recent QAC meeting included a presentation on ensuring the *Quality of engineering curricula and student evaluation*; Dr. Maria Bakatsaki, Technical University of Crete and presentations by Kurt Glock (Boku), Gabriella Farkas (Óbuda University), Guiseppe Aronica (University of Messina) and Sally Priest (Middlesex University) on the topic of “How to improve quality of promotions of trainings (LLL courses) and students enrolment” from the perspectives of their universities. The full versions of these presentations are available on the management portal.

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